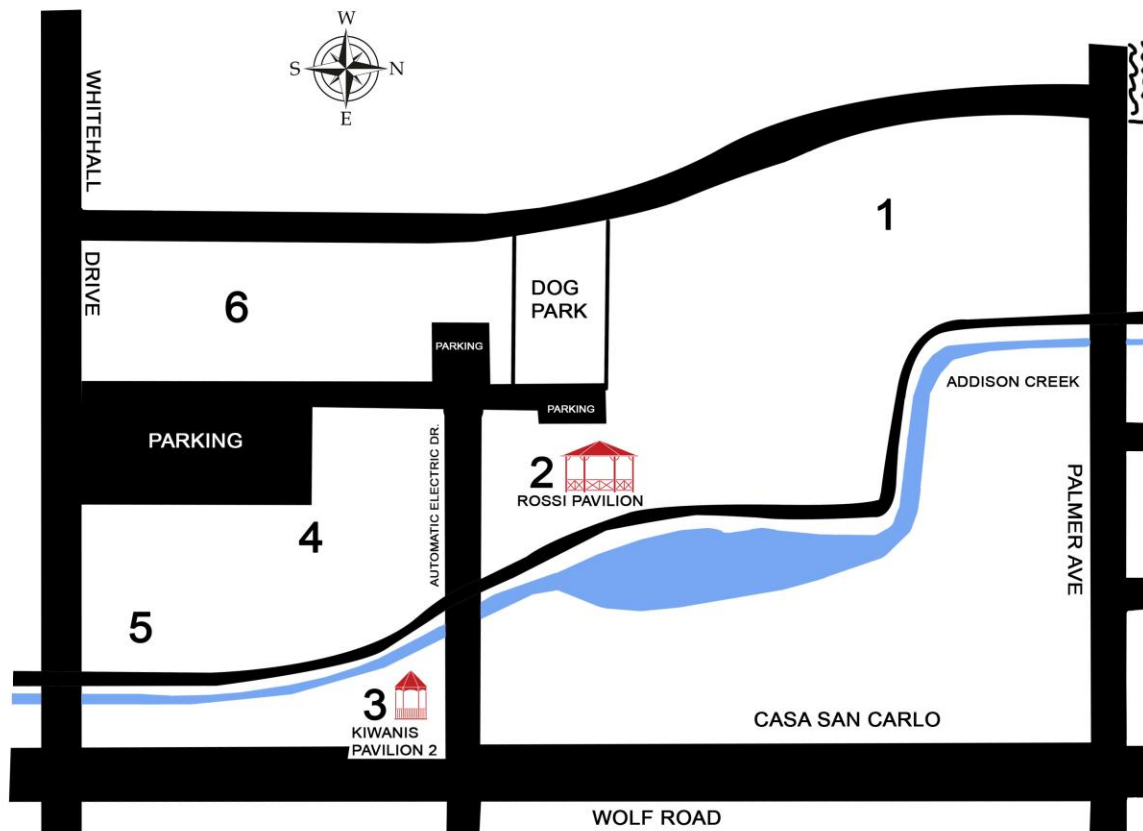




City of Northlake – Picnic Zone Reservations

The City of Northlake offers five designated picnic zones, available on a first-come, first-served basis. Each reservation is limited to a maximum of 75 people and requires both a completed application, payment in full, and a \$50.00 deposit. Please note that alcohol is strictly prohibited in all zones.

Available Zones:

1. Zone 1 – Grassland (no pavilion)
2. Zone 2 – Rossi Pavilion (large covered pavilion)
3. Zone 3 – Kiwanis Pavilion (small covered pavilion)
4. Zone 4 – Grassland (no pavilion)
5. Zone 5 – Grassland (no pavilion)

To reserve a zone, please contact City Hall at 708-343-8700. Reservations are processed in the order they are received.

For additional information or to request an application, please reach out to the City of Northlake.

Important Guidelines for Your Event

1. If you plan to set up a tent or anything that requires stakes in the ground, you must call **J.U.L.I.E. at (800)-892-0123** before your event to locate underground wires and pipes at CenterPoint Preserve. You will be responsible for the cost of any repairs if damage occurs due to not calling J.U.L.I.E.
2. **Permit Fees** are non-refundable due to inclement weather. This includes rain dates, severe weather, and more. The rental must be canceled two weeks before the event to get a full refund; otherwise, the rental fee may be forfeited.
3. **Permit Copy:** Printed or electronic versions of permits must be available for viewing upon request by the Northlake Police Department or City Personnel.
4. **No alcoholic beverages are allowed in City Parks.**
5. **No animals are allowed in the park.**
6. **Hours of Operation:** The park is open from sunrise until sunset year-round.
7. **Picnic Tables:** Some tables are provided, but not guaranteed. Patrons are welcome to bring additional tables and chairs as needed.
8. **Cleaning area:** All event signs, balloons, paper debris, and trash must be removed from the property at the close of your event. Please dispose of all trash in appropriate bags and containers. Failure to properly clean up after the picnic will result in the loss of your \$50.00 deposit.
9. **Charcoal:** DO NOT dump charcoal on the ground. Hot coals can damage or kill trees and grass. You must extinguish all grill fires and dump your charcoal in the charcoal disposal containers provided near your rental area.
10. **Contact:** Please contact the Northlake Police Department at (708) 531-5755 for any concerns or issues on the day of your event, in case of an emergency, dial 911 immediately.
11. **Special Use Items:** *Electricity is not provided by the city.* Special use items may be operated between the hours of 9 am and 8 pm, but no later than one hour before sunset. The City of Northlake has the authority to assign and limit the area where any permitted Special Use items are erected and placed/operated (including, but not limited to, amplified sound (DJ, live band, etc.), generators, inflatables, portable restrooms, etc.). The City of Northlake has the full authority to cancel any permit and prohibit Special Use Items from entering the City of Northlake lands if, in the City's opinion, such use may cause damage to or disrupt the landscape, wildlife, and grounds.
 - A. **Amplified Sound:** Any device or instrument that creates or amplifies sound louder than an average conversation or more than 100 feet from the source. Examples include loudspeakers, musical instruments, or devices that play music. Amplified sound must not reach beyond your designated event area.
 - B. **Special Use Item Removal:** All special use items must be removed from the City of Northlake's property by the end of your event.