



City of Northlake
Picnic/Event Permit Application
Centerpoint Preserve
(Required for Groups of 20 or more)

Permit Type: ☐ Picnic ☐ Athletic Event ☐ Other _____

Date of Event: _____ Time: _____ **(until sunset)** No. of people: _____
(Limit of 75 people)

Zone: 1 2 3 4 5 6 (Only 1 zone per event)

Renter's Name: _____

Address: _____

Phone (Day) _____ Phone (Eve) _____

☐ Visa ☐ Master Card ☐ Discover

Credit Card Number _____ Expiration Date _____

Signature of card holder: _____

I/We do hereby stipulate and agree to indemnify and forever hold harmless the City of Northlake against any and all claims and demands or actions which may hereafter be made or instituted against the City of Northlake, arising out of our occupancy of Centerpoint Preserve. I/We further agree to assume all cost of damage to the park and/or contents during the period authorized and all results of said use of park and/or contents. I/We further agree that we will comply with all park rules and regulations.

- No animals in the park.
- No alcoholic beverages are allowed in City Parks.
- Park premises should be left in the condition it was found. Garbage and charcoal in the appropriate receptacles.
- Failure to properly clean up after the picnic will result in the loss of your \$50.00 deposit.

Signature of Applicant

Signature of City Employee

\$50 Refundable Deposit: Cash _____ Check _____ Refund Date _____ Initials _____
Deposits not picked up within 90 days of the event will be forfeited.

Rental Park Fees

Residents of Northlake

20-50 People	\$20.00
51-75 People	\$40.00

Non Residents of Northlake

20 -50 People	\$50.00
51-75 People	\$100.00

Copies to: Applicant City Hall Police Department Public Works

No Refunds for cancelled events due to inclement weather. Must cancel picnic at least 2 weeks prior to event or rental fee may be forfeited.



City of Northlake
Office of Mayor Jeffrey T. Sherwin
55 E. North Ave.
Northlake, IL 60164
(708) 343-8700
(708) 343-8038
Memorandum

To: Sandra Vasquez Community Center Renter

From: Mayor Jeffrey T. Sherwin

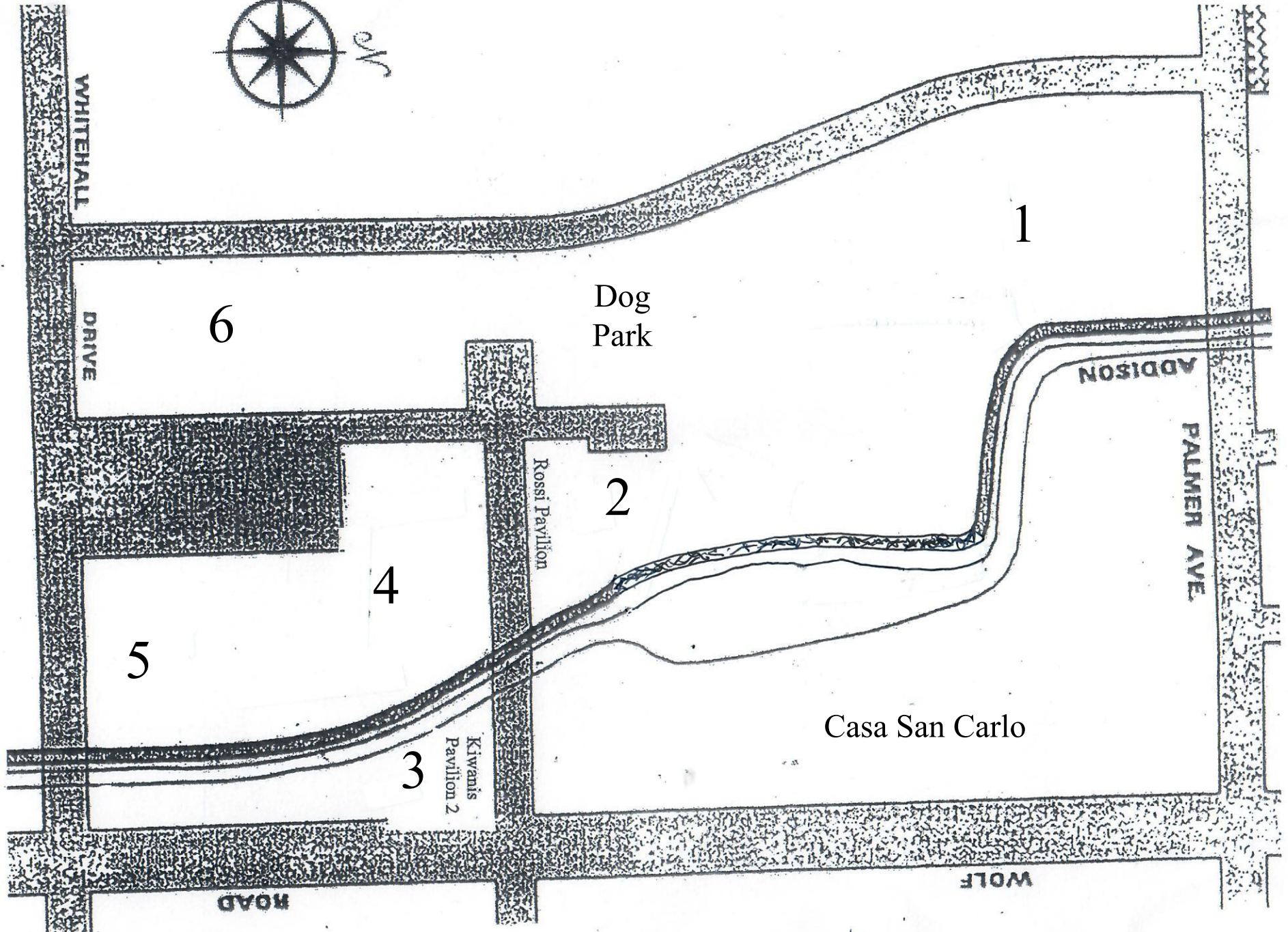
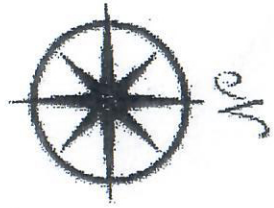
Re: Alcohol Prohibited

Please be advised that the City of Northlake will not tolerate any alcohol in the Community Center by any renter or spectator. The Police Department will be performing spot checks of the premises. In the event alcohol is found or evidence of alcohol is found, the event will be immediately shut down with no reconsideration.

Renter _____

City Employee _____

Date _____



If you are planning to put up a tent or any other item where you will need to put stakes in the ground, it is your responsibility to call J.U.L.I.E. before your event to learn where underground wires and pipes are at Centerpoint Preserve.

If you damage anything because you did not contact J.U.L.I.E., you will be responsible for the cost of the repairs.

J.U.L.I.E. - 800) 892-0123